



I AM ONA

**MEMBER APPLICATION FOR ATTENDING, ON PAID TIME, THE
NOVEMBER 2025 HR&E SUMMIT or BIENNIAL CONVENTION**

PLEASE CLEARLY PRINT ALL INFORMATION BELOW

Name _____ Unit: _____ BU/Site: _____

Personal phone number: _____ ONA membership: _____

To facilitate attending this meeting, we can request an LOA and are required to submit at **least 2 weeks in advance**. You **MUST** return this completed form to the ONA80 office by Email to: local080@ona.org; or fax to: 416-480-6867 no later than Tuesday, Oct 14, 2025.

If you were approved for an LOA and are unable to attend for any reason, **you must call our office immediately to cancel your LOA. You must also notify your unit and your manager. Please check your schedule two weeks in advance to ensure the LOA has not been missed.**

Local only offers the 1st 10 members 1 day either Biennial or HR&E Summit on a 1st come first serve basis. November 7, 2025 is a ½ day only.

Day Requested:

- ☐ November 3, 2025 – Human Rights & Equity Summit – 7.5hrs (In Person Only)
- ☐ November 4, 2025 – 1st day of Biennial Convention – 7.5hrs (In Person / Virtual)
- ☐ November 5, 2025 – 2nd day of Biennial Convention – 7.5hrs (In Person / Virtual)
- ☐ November 6, 2025 – 3rd day of Biennial Convention – 7.5hrs (In Person / Virtual)
- ☐ November 7, 2025 – 4th Day Biennial Education (1/2 day) (In Person / Virtual)

I am scheduled to work on _____

_____ hour day shift, or
_____ hour night shift, or the night before _____
_____ hour evening shift

I am scheduled to be off _____ and we pay 7.5hrs for full day or 3.75hrs for attending the ½ day (November 7th).

PLEASE NOTE THAT WE REQUEST 7.5 HOURS OFF OR 3.75hrs ONLY.

IF YOU NORMALLY WORK 11.25 HOURS, YOU MUST ARRANGE WITH YOUR MANAGER TO USE LIEU TIME OR VACATION TIME FOR THE OTHER REMAINING HOURS.

#FIGHTLOCAL

Contact Serge Ganzburg ONA80 Local Coordinator at local080@ona.org for more information.